

SIERRA SPRINGS OWNERS ASSOCIATION  
Board Meeting Minutes  
**June 12, 2019**

**Call to Order:** The meeting was called to order at 6:36 p.m.  
M/S/C Campbell/Cox

**Board Members Present:** Bill Campbell, President, Roger DeGray, Vice President & Donna Barrese, Secretary, Tom Jeanes, Treasurer & Linda Cox, Director.

**Approved Agenda:**  
M/S/C Campbell/Cox

**Consent Calendar:** None

**Approved Minutes From: May 8, 2019**  
M/S/C Campbell/DeGray 5-0 motion

**EXECUTIVE MEETING: Was held on Wednesday, June 5, 2019 6:00 pm**

- Architectural Applications
- A Member concerned about existing speed bumps on Yarrow Drive, which is a private easement, not maintained by the Association. The Association has maintained approximately 400' of the encroachment on Yarrow Drive. The member at the end of Yarrow Drive would like the Association to address the speed bumps to the new Owner at Unit 12 Yarrow.
- Member Bob Paxson had concerns if a fire was to start and Members could not get out of the local area they could jump into the pool for protection. He was wondering if he could get a set of keys to open the pool in the event of an emergency.
- Lodge Generator Bid
- Reverse Fire fine of \$600 on Unit 1, Lot 009. Per the Fire Safety Committee, this property meets compliance.

**PLANNING MEETING: Was held on Wednesday, June 5, 2019 at 6:30 pm**

Items of discussion:

- Update on the California Conservation Corp (CCC)
- Discussed Exterior, Structure & Animal Rules
- Annual Meeting Agenda
- Need to improve access road in the Meadow

**Open Forum:** None

**Manager's Report:** Association Manager, Shelly Thompson reported the following:

- The Association has contracted with Defensible Space Systems to clear and remove fire fuels in the 7 acre Greenbelt off of Lupin Lane. The work is scheduled to start on Wednesday or Thursday of next week. The Contractor will have a ground crew using chain saws and he will bring his chipper, masticator and a water truck on site. The contractor would like to create burn piles and cover them with plastic and return to burn the piles when weather permits.
- I am not able to input new pool cards to the Keyscan System that operates the pool cards. Existing cards are working however; new cards are not working and I am not able to retrieve reports showing the comings and goings of Members. The computer is not communicating with the Keyscan panel. I have our IT person Nathan Slemmer working on correcting the issue with Rob & Bryan Keates. We mostly will need to switch the software to Isonas System. I am getting a bid to update to this new system. The bid should be available by Friday or Monday.
- I have received verbal complaints about people drinking alcohol in glass bottles, smoking and playing loud obscene music at the Lodge pool. There is signage around the pool that reads:
  - No Alcohol, No Glass, No Smoking and No Loud Music. I am suggesting to the Board to consider installing cameras in both pool areas.
- The Annual Meeting is scheduled for Saturday, June 22<sup>nd</sup> at 10 am at the Lodge. Danishes & coffee will be served.

**Treasurers Report:** Treasurer, Tom Jeanes, reported the Edward Jones Investment account has earned 4.44% interest for the quarter. The telephone bills are down and the electricity is down for the month ending May 31<sup>st</sup>. Tom said that he will have a further reporting of the year-to-date finances at the Annual Meeting on Saturday June 22<sup>nd</sup> at 10:00 am.

### **Committee Reports:**

**Fire Safety Committee:** Kay Campbell, Chairperson with the SSRFS Council said, The California Conservation Corp (CCC) has completed 60' of defensible space along the property line in the Meadow. Fire fuel reduction has also been completed on Marigold & at the end of Wisteria Road. The County has approved an ordinance for fire fuel reduction on properties within El Dorado County. The information will be sent out in the next tax bills. Kay went on to say that her and Bill will be meeting with El Dorado Irrigation District to discuss the easement clearing.

Ray Schoenwandt said that there was a low turnout for the fire evacuation meeting. Duty Crawford with the El Dorado County Sheriff's Department was in attendance. Discussed installing warning sirens to alert Members in the event of a fire. The cost of each siren would run about \$50k each and may not be heard around the Association do to the terrain of the development.

**Road Committee:** Bill Campbell, Chairperson for the Road Committee reviewed a bid to repair and install concrete cloth material in several culvert pipes on non-county maintained roads. Bill suggested installing a new culvert pipe at Edelweiss Way & Sierra Springs Drive since the current pipe is under-sized for the amount of water that flows through the pipe. Bill also recommended repairing culverts by priority of damages. Johnny Tuck Court should be the first one to be repaired. Bill said that he would look into the required permits for the repairs.

Bill went on to say that he met with Dave Ramona with Advantage Asphalt to review the damages to the shoulder of the road along Edelweiss Way. Dave Ramona suggested applying road base gravel to the shoulders to build up the shoulders to minimize the damages to the roadways. Bill follow up as information comes available.

Linda Cox made a resolution to discuss all the items listed on the Board Meeting Agenda. Bill Campbell seconds the motion.

M/S/C Cox/Campbell 5-0 motion carries

**06-A01 – Exterior Rules – (05-A02)** Discussed the proposed Exterior Rules as presented. Bill Campbell made a motion to approve the draft as presented for distribution to the membership with the June/July Newsletter & Billing Statements. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

**06-A02 – Structure & Paint Rules –** Discussed the proposed Structure & Paint Rules as presented. Bill Campbell made a motion to approve the draft as presented for distribution to the membership with the June/July Newsletter & Billing Statements. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

**06-A03 – Animal Rules – 05-A03 -** Discussed the proposed Animal Rules as presented. Bill Campbell made a motion to approve the draft as presented for distribution to the membership with minor grammar changes to the document in the June/July Newsletter & Billing Statements. Linda Cox seconds the motion.

M/S/C Campbell/Cox 5-0 motion carries

**06-A04 – Yarrow Road -** A Member that lives on Yarrow would like the Association to revisit an issue that has been ongoing for several years regarding speed bumps that were installed on a private driveway/easement on Yarrow by a property owner who lived on Yarrow. The private driveway/easement is a shared driveway by several property owners on Yarrow. The property owner who installed the speed bumps has passed away and the house is currently being sold. Bill Campbell made a motion to deny the request to revisit this issue since the Association has no jurisdiction on the private road. Donna Barrese seconds the motion.

M/S/C Campbell/Barrese 5-0 motion carries

06-A05 – Rescind Fine – Discussed rescinding the Fire fine on Unit 1, Lot 009 in the amount of \$600. Bill Campbell made a motion to rescind the fine of \$600 on Unit 1, Lot 009. Tom Jeanes seconds the motion.

M/S/C Campbell/Jeanes 5-0 motion carries

Linda Cox made a motion to adjourn the Board Meeting at 7:38 pm. Roger DeGray seconds the motion.

M/S/C Cox/DeGray 5-0 motion carries

Respectfully Submitted by, Shelly Thompson, Association Manager