

SIERRA SPRINGS OWNERS ASSOCIATION  
Board Meeting Minutes  
**January 13, 2021**

**Call to Order:** The meeting was called to order at 6:33 p.m. via Zoom  
M/S/C DeGray/Petersen

**Board Members Present:** Roger DeGray, President, Cathy Petersen, Vice President, Tom Jeanes, Treasurer, Donna Barrese, Secretary & Ray Schoenwandt, Director.

**Approved Agenda:**  
M/S/C Petersen/DeGray

**Approved Minutes From: December 9, 2020**  
M/S/C DeGray/Schoenwandt 5-0 motion carries

**Meeting Agenda**

At the start of the meeting, the Board will adopt the agenda and approve the consent calendar with one motion. Any Board or Association members may request a consent item on the agenda be moved to the Association calendar for discussion.

**CONSENT CALENDAR:**

- Unit & Lot #402B APN 077-290-040-000 Authorization to Publish Notice of Trustee's Sale
- Vote to stop Fire Fine on Unit & Lot #21-013
- Unit & Lot #21-037 Fine effective 09.01.2020. \$400 owed as of 12.01.2020. If the Member is in compliance, we will remove fines effective December, leaving a \$300 balance owed.
- Unit & Lot #4-308, Note on the fine list that the Members fines were to stop and be reversed back to 11.01.2019 but \$200 for Sept & Oct 2019 remain on the books.
  
- Vote to stop fire fines on Unit & Lot #1-017 effective 12.01.2020. Leave prior fines of \$300 for Sept-Nov 2020 owed.
- Vote to stop fire fines on Unit & Lot #2-201.
- Vote to stop fire fines on Unit & Lot # 25-224.

Cathy Petersen made a motion to approve the Consent Calendar. Donna Barrese seconds the motion.  
M/S/C Petersen/Barrese 5-0 motion carries

**EXECUTIVE MEETING:** Was held by video conference on Wednesday, January 6, 2021 at 6:30 pm  
Items of Discussion:

- Discussed Authorization to Publish Notice of Trustee's Sale Unit & Lot # 402B APN 077-290-040-000.
- Collections
- Lot #21-013 Vote to stop fire fine.
- Unit & Lot # 21-037 Fine effective 09.01.2020 \$400 owed as of 12.01.2020 If Member is in compliance, will remove fines effective December, leaving a \$300 balance owed.
- Unit & Lot #4-308, Note on the fine list that Members fines were to stop and reversed back to 11.01.2019 but \$200 for Sept & Oct 2019 were to be left on the books.
  
- Stop fines on Unit & Lot #1-017 effective 12.01.2020. Leave prior fines (Sept-Nov) of \$300 on the books.
- Stop fire fines on Unit & Lot #2-201  
Stop fire fines on Unit & Lot 25-224
- Quarterly Dues for Non-Members
- Roof bids
- Gutter bids
- Sly Park Sign bids
  
- Road Bids
- 5<sup>th</sup> Reinstated Bylaws
- Shooting Star non-paying properties

**Open Forum:** None

**Treasurers Report:** Treasurer, Tom Jeanes, reported the year-to-date expenses are slightly over budgeted amount, areas that need to be watched are the telephone costs from AT&T. Cost high for the year by \$500, will contact AT&T for next year's budget. Electricity and propane significantly under budget by about \$10k. Office expenses significantly under budget by \$15k. Pool expenses over budget for the year by about \$16k. Some of these expenses are seasonal (Utilities, pool and maintenance) however, the budget should keep them in line for the year. It has been a good year for the budget even with the Covid-19 pool requirements.

The Account balances as of December 31, 2020 are: Operating Account \$36,186.78, Debit Card \$1971.21, Capital Reserve Account \$227249.85, Forest Maintenance Account \$74,113.94, Road Fund Account \$121,456.56 & the Edward Jones Investment Account \$264,042.13.

**Fire Safety Committee:** Les Richards, with the Sierra Springs Regional Fire Prevention & Safety Committee, stated that the California Conservation Corp, (CCC) spent 7 days clearing small trees, brush, cutting trees into firewood around the Lodge and in the Meadow. There are 10 piles of firewood around the Lodge and 4 piles that are not available by vehicles. The 4, 5 & 7 acre greenbelts were not worked on nor was the creek trail.

Due to winter weather conditions the Board agreed to let the CCC crew stay in the Lodge. There were some minor damages to the Lodge kitchen floor from a leaky ice chest that damaged the wood flooring. The Lodge kitchen stove top had some damages due to water getting into the ignitors on the stove and there was a piece of the Lodge stair tread that was old and brittle that broke off. Will need to acquire bids to repair the damages. Once that information is available it will be reported at the next meeting.

Kay Campbell, Chairperson for the Sierra Springs Regional Fire Prevention & Safety Committee, reported that Cal-Fire received grant money to clear portions of Hwy 50. Kay will reach out to Cal-Fire and see if there are any funds available to SSOA for fire safety.

**Road Committee:** Bill Campbell, Chairperson for the Road Committee, said that he has been in contact with Department of Fish & Wildlife to apply for a stream bed alteration permit that may cost \$1,572. This permit is necessary to slow the flow of the creek near the EID pump house so, the culvert pipe can be replaced. This culvert pipe is located on a portion of non-county maintained roadway that the Association is responsible for the repairs.

Roger DeGray made a motion for a resolution to discuss all the items on tonight's Agenda. Tom Jeanes seconds the motion.

M/S/C DeGray/Jeanes 5-0 motion carries

**01-A01 – PG&E Settlement** – Discussed the settlement agreement submitted by PG&E for damages to portions of SSOA's non-county maintained roadways while PG&E were installing new power poles, power lines and removed trees within our Association.

Cathy Petersen made a motion to accept the settlement offer submitted by PG&E in the amount of \$200,000. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 5-0 motion carries

**01-A02 – Quarterly Dues for Non-Members** - Discussed quarterly dues for Non-Members that pay for Ingress/Egress of our Non-County maintained roadways. Cathy Petersen made a motion to increase the Ingress/Egress non-member fee from \$40 to \$50 per quarter, per property. Donna Barrese seconds the motion.

M/S/C Petersen/Barrese 5-0 motion carries.

**01-A03 – Asphalt Repairs** – Discussed road bids submitted by four Contractors for asphalt repairs on portions of the Non-County roadways. Roger DeGray made a motion to approve the asphalt repair bid submitted by Advantage Asphalt, not to exceed \$300,000. Ray Schoenwandt seconds the motion.

M/S/C DeGray/Schoenwandt 5-0 motion carries

**01-A04 – Slurry Coat** – Discussed two bids for Type 2 Slurry Coat on Non-County maintained roadways. Cathy Petersen made a motion to approve the bid submitted by American Pavement Systems not to exceed \$180,000. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 5-0 motion carries

**01-A05 – Lodge Roof & Gutters – (12-A02)** Discussed bids that were received by three Roofing Contractors for replacing the Lodge roof and gutters. Since there were several inconsistencies in the ventilation of the roof and in the prices, the Board received additional bids from other Contractors. The Board approved \$55k for the roof, gutters & chimney project at the December 9, 2020 Board meeting. At this Board meeting the Board selected the Roofing Contractor. Cathy Petersen made a motion to approve the bid submitted by American Eagle Roofing for a new roof, gutters and removal of the chimney from the roof. Tom Jeanes seconds the motion. Ray Schoenwandt opposed.  
M/S/C Petersen/Jeanes 4-0 motion carries

**01-A06 – SSOA Sign – (11-A02) & (12-A04)** – Discussed replacing the Sierra Springs entrance sign at the top of Sierra Springs Drive & Sly Park Road. Roger DeGray made a motion to approve the bid submitted by Diamond Concrete, not to exceed \$20k. Donna Barrese seconds the motion.  
M/S/C DeGray/Barrese 5-0 motion carries

Cathy Petersen made a motion to adjourn the meeting at 8:15 pm.  
Ray Schoenwandt seconds the motion. 5-0 motion carries  
Meeting Adjourned 8:15 PM

Respectfully Submitted by, Shelly Thompson, Association Manager