

**Sierra Springs Owners Association
REQUEST FOR CANDIDATES
Director Election 2021**

All eligible members of the Sierra Springs Owners Association (the "Association") are invited to submit their name as a candidate for election to the Association's Board of Directors. The Association will be electing Two (2) Directors to the Board of Directors, whose terms will be two years. In order to become a candidate, you must notify the Association in writing by mailing your nomination to the following address:

Sierra Springs Owners Association
4240 Sierra Springs Drive
Pollock Pines, CA 95726

The notification may also be e-mailed to the Association at: info@sierraspringsowners.org

Your written notification to be a candidate (and any *Director Election Statements* described below) must be received at the address above no later than April 21, 2021 by 3:00 pm. Each eligible member whose written notification is timely received by the Association will be listed as a candidate on the ballot. There shall be no nominations from the floor at the annual member meeting.

Candidates and members advocating a point of view may, but are not required to, submit (to the address listed above) a Director Election Statement that is reasonably related to the election. Director Election Statements may not exceed one side of a single 8-1/2 x 11 inch page. All Director Election Statements that are timely received will be reproduced in black and white as submitted and will be included with the voting materials which will be mailed to all members of the Promontory Owners' Association. By submitting a Director Election Statement, you accept full responsibility for its content and agree to indemnify the Association and its agents and representatives for any and all damage arising from and related to any such content.

It is each member's responsibility to confirm that his or her written notification to be a candidate and Director Election Statement were received by the Association.

We look forward to receiving your nomination. Our Association works only because of owners like you who are willing to volunteer their time and skills on behalf of the Association.

**Sierra Springs Owners Association
NOTICE OF CANDIDACY
Director Election 2021**

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Date: _____

Member's Name: _____

Signature: _____

Property Address: _____

Email: _____

Phone: _____

Sierra Springs Owners Association
SUMMARY OF DIRECTOR RESPONSIBILITIES
Director Election 2021

The following is a partial list of some of the responsibilities you will assume if elected to the Board of Directors. If elected you will be expected to act in good faith, and in the best interest of the Association, and that you will faithfully execute your responsibilities as a Director.

- A. Knowledge – Directors are responsible for making decisions regarding the association's governing documents. Directors are expected to know the requirements of the governing documents which include the Association's Articles of Incorporation, Bylaws, Covenants, Conditions and Restrictions (CC&Rs), Rules and other written requirements.
- B. Financial Management – Directors are responsible for managing the finances of the Association. The Director designated as Treasurer has the fiduciary duty to report to the Board and Members in accordance with the position description as listed in Article 9, section 9.11 of the Association Bylaws.
- C. Maintenance – Directors are responsible for making decisions regarding the maintenance, repair, and replacement of the associations' facilities, such as the swimming pools, lodge, tennis courts, playground areas, appropriate roads, common areas and other association owned components.
- D. Operation – Directors are responsible for making decisions regarding the operation and management of the common area facilities and all association property and recreational amenities.
- E. Enforcement – Directors are responsible for making decisions on enforcement of the association's governing documents, including the use restrictions, collection of assessments (dues) and fines. In serious disputes between the Association and Owners, membership privileges, as a disciplinary action, against members for violating governing documents may be required. All corrective actions applied by the Board shall be applied uniformly and consistently.

Sierra Springs Owners Association
DIRECTOR QUALIFICATIONS
Director Election 2021

The following is a summary of the qualifications to serve as a Director as required by Article 5 of the Fifth Restated Bylaws of Sierra Springs Owners Association.

- (a) Only one Owner of a particular Lot may serve on the Board at any time.
- (c) A person shall be deemed disqualified under the following circumstances:
 - (i) The person is found by a court of competent jurisdiction to be of unsound mind or has been convicted of a felony;
 - (ii) The person fails within 60 days after receiving notice of election to accept such office, either in writing or by attending a meeting of the Board of Directors as a Director;
 - (iii) The person is absent, without an excuse approved by the Board, from three consecutive meetings of the Board;