

SIERRA SPRINGS OWNERS ASSOCIATION  
Board Meeting Minutes  
**July 8, 2020**

**Call to Order:** The meeting was called to order at 6:32 p.m.  
M/S/C Jeanes/Petersen

**Board Members Present:** Roger DeGray, President, Cathy Petersen, Vice President, Tom Jeanes, Treasurer, Ray Schoenwandt, Director & Secretary, Donna Barrese.

**Approved Agenda:**  
M/S/C Jeanes/Petersen

**Approved Minutes From: June 10, 2020**  
M/S/C Jeanes/DeGray 5-0 motion

**EXECUTIVE MEETING: EXECUTIVE MEETING:** Was held by video conference on Wednesday, July 1, 2020 at 5:30 pm

Items of Discussion:

- Executive Session to discuss disciplinary action for CC&R violations with the Members at Unit & Lot # 25-224
- Property Clean-up on Unit & Lot #4-311
- Discuss fine for Unit & Lot #25-223
- Discuss fire fine against Unit & Lot # 21-032
- Bid to clear access lanes on the 4 & 7 greenbelts
- Short-term Rentals & Air BnB's in SSOA
- Architectural applications
- Board Members positions going forward for 2020 – 2021

**PLANNING MEETING AGENDA:** Was held by video conference on Monday, June 15, 2020 at 11:30 am

Items of Discussion:

- Finalize Pool guidelines
- Set opening date for Pools
- Purchase cleaning supplies
- Create Signage
- Develop cleaning protocols
- Hire staff
- Train staff

**PLANNING MEETING:** Was held by video conference on Wednesday, July 1, 2020 at 6:30 pm  
Items of Discussion:

- Both Pools opening
- Update on 5<sup>th</sup> Restated Bylaws

**Open Forum:** None

**Manager's Report:** Association Manager, Shelly Thompson reported: Pool monitors were hired through Blue Ribbon Temp Services and training took place at the Lodge. Detailed instructions were given on the pool guidelines and the hours of operation. Went over sanitation requirements and testing & documenting the pool chemicals.

The Meadow has been moved and weed whacking has been completed along Edelweiss Way.

**Treasurers Report:** Treasurer, Tom Jeanes, reported the year-to-date expenses in the following accounts: Operating Account \$23,014.77, Debit Card \$3,127.21, Capital Reserve Account \$210,851.50, Forest Fund \$70,319.79, Road Fund Account \$85,903.42 & Edward Jones Account \$261,602.22. Tom went on to say that we will be over budget for Pool Staff this year since the Board has hired Pool Monitors through Blue Ribbon Temp Services. Adjustments will be made for this expense.

**Fire Safety Committee:** Chairperson, Kay Campbell for the Sierra Springs Regional Fire Safe Council reported that the El dorado County Fire Safe Council does not have funding this year for the chipping program. The council is looking for alternative grants. Evaluations have started, there may be about 20 fire fine hearings in August. Kay stated that fine letters should come from the Board of Directors with three options to attend the fire fine meeting. Option one, Zoom Meeting with Board & Member(s), option two in person meeting with Board & Member(s) and option three would be a letter from the Member(s) stating their case to the Board. Roger said, due to the increase in Covid19 cases he was not in favor of in person meetings. And with some Members not having the capability to go online for a Zoom meeting, he felt that a letter from the Member was best. After further discussion, majority of the Board agreed to give all three options to Members, Zoom meeting, in person meeting and/or a letter from the Member.

**Road Committee:** Bill Campbell reported the lining of two culverts on the non-county maintained roads will take place sometime next year when water flow is minimal.

Need to contact PG&E to repair areas of roadway that have been damaged by the PG&E work that has been done within SSOA.

**CC&R Committee:**

Cathy Petersen said there have been a lot of complaints lately regarding barking dogs and trash cans being left out. Also, short term rentals need to be on August agenda.

Cathy Petersen made a motion for a resolution to discuss all the items on tonight's Agenda. Ray Schoenwandt seconds the motion.

M/S/C Petersen/Schoenwandt 5-0 motion carries

**07-A01 – Board Positions for 2020-2021** – Discussed Board Members positions for 2020-2021. Cathy Petersen made a motion to nominate Roger DeGray as Board President, Tom Jeanes as Treasury, Cathy Petersen as Vice President, Donna Barrese as Secretary and Ray Schoenwandt as Director.

M/S/C Petersen/Schoenwandt 5-0 motion carries

**07-A02 – Notice of Delinquent Assessment** - Discussed proceeding with Notice of Delinquent Assessment on Unit & Lot # 3-287. Cathy Petersen made a motion to proceed with the Notice of Delinquent Assessment on Unit & Lot #3-287. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 5-0 motion carries

**07-A03 – Disciplinary Action** – Discussed pursuing disciplinary action for CC&R violations on Unit & Lot #25-224. The Board met with the property owners of Unit & Lot # 25-224 in a closed session meeting to discuss the CC&R violation against them. Cathy Petersen made a motion to not impose a fine on the property owner at this time. Ray Schoenwandt seconds the motion.

M/S/C Petersen/Schoenwandt 5-0 motion carries

**07-A04 – Clear Access Lanes** - Discussed bid submitted by A-Team Tree Service in the amount of \$2500 to clear the access lanes on the 4 & 7 acre greenbelt lanes off Lupin Lane. Cathy Petersen made a motion to approve the bid submitted by A-Team Tree Service in the amount of \$2,500 to be deducted from the Forest Maintenance Account. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 5-0 motion carries

**07-A05 – Property Clean-up** – Discussed bid submitted by A-Team Tree Services to clean-up the property on Unit & Lot #4-311 in the amount of \$850. Roger DeGray made a motion to approve the bid from A-Team Tree Service in the amount of \$850 to be charged back to the property owners account. Ray Schoenwandt seconds the motion.

M/S/C DeGray/Schoenwandt 5-0 motion carries

**07-A06 – Pool Guidelines** – Discussed the SSOA Pool Guidelines for 2020. CDC Guidelines do not approve of boogie boards, floaties, rafts or noodles as safety devices and therefore not acceptable to use these items in the pools due to Covid19. Cathy Petersen made a motion to amend the SSOA Pool Guidelines that all wearable floatation devices inside the pools that are Coast Guard approved can be worn by all ages. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 5-0 motion carries

**07-A07 – Collections (RFN)** – The Board needs more time to look into this item further before making a decision. This item will be carried over to the next Board Meeting.

Roger DeGray made a motion to adjourn the meeting at 8:01 pm.

Ray Schoenwandt seconds the motion.

Meeting Adjourned 8:01 PM

Respectfully Submitted by, Shelly Thompson, Association Manager

