

SIERRA SPRINGS OWNERS ASSOCIATION  
Board Meeting Minutes  
**September 9, 2020**

**Call to Order:** The meeting was called to order at 6:35 p.m. via Zoom  
M/S/C Petersen/Barrese

**Board Members Present:** Roger DeGray, President, Cathy Petersen, Vice President, Tom Jeanes, Treasurer, & Secretary, Donna Barrese. Ray Schoenwandt, Director was not in attendance and he had an excused absence.

**Approved Agenda:**  
M/S/C Petersen/Barrese

**Approved Minutes From: August 12, 2020**  
M/S/C Petersen/Barrese 4-0 motion

**CLOSED SESSION EXECUTIVE MEETING:** Was held by video conference on Wednesday, September 2, 2020 at 5:30 pm to discuss Collection fees on unit #15.

**EXECUTIVE MEETING:** Was held by video conference on Wednesday, September 2, 2020 at 6:30 pm.

Items of Discussion:

- Fire Fines of \$100 per month on the Following properties effective October 1, 2020
- 3-230, 22-067, 22-146, 1-045 & 1-094
- Discussed Fire fines on Unit & Lot # 1-065 & 4-308
- Discussed Collection Fees Unit & Lot #15
- Collections

**Open Forum:** Member, Cody Jackson wanted to know if Campini Road could be used as an additional evacuation route out of the Association for emergency purposes only. This road is on private property and the Association has no authority on this property. Kay Campbell & Roger DeGray said that they would look into it and report back to the Board.

- **Manager's Report:** Association Manager, Shelly Thompson reported:
- Weed whacking along portions of the non-county maintained roads and along Edelweiss Way have been completed by Santillan Landscaping.
- Both pools closed for the season on Monday, September 7<sup>th</sup> at 7pm.

**Treasurers Report:** Treasurer, Tom Jeanes, reported the year-to-date expenses are slightly over budgeted amount, areas that need to be watched are they telephone costs from AT&T. The electricity and propane are under budget for the year. Operation expenses under budget, but high due to annual insurance billing of \$18,450. The pool expenses slightly under budget for the quarter and should be under budget for the year, mostly chemicals. Pool and additional staff cost are \$9,607 for the month, about \$16,300 to date and with some additional money for upcoming month of operation, this number will be about \$18,000 for this year. Will have to plan for next year, will be about \$21k. Some of these expenses are seasonal but, the budget should keep in line for the year.

**Fire Safety Committee:** Les Richards, Committee Member of the Sierra Springs Regional Fire Safe Council reported CWPP has four new projects for SSOA. Proposing fire breaks outside of Moonflower Lane, Clear Creek Road & Sly Park Road. The proposed fire breaks will be 50' from the edge of the roadway. Also, there is talk of using the Meadow near the Lodge as a staging area.

The El Dorado County Fire Safe Council has announced that the chipping and senior program has been funded for this year.

**Road Committee:** Bill Campbell reported that he is working with the Contractor who lined the culvert pipes and he will be in touch with El Dorado Irrigation District (EID) and Fish & Wildlife to set-up a meeting to discuss the other culvert pipes that are in need or repair to slow the flow of water in the creek.

PG&E have been in contact with Shelly wanting to set-up a meeting to review the damages to the non-county maintained roads from the large trucks that have been in our Association removing trees and replacing power poles and powerlines.

Bill recommended that we wait to resurface the roads until next summer.

Roger DeGray made a motion for a resolution to discuss all the items on tonight's Agenda. Donna Barrese seconds the motion.

M/S/C DeGray/Barrese 4-0 motion carries

**09-A01 – Impose Fire Fine** – Discussed imposing fire fines of \$100 per month with loss of privileges on the following properties effective 10/01/20. Unit & Lot numbers: 3-230, 22-067, 22-146, 1-045 & 1-094. Roger DeGray made a motion to impose fire fine of \$100 per month with the loss of privileges effective 10/01/20 on the properties that were read off. Donna Barrese seconds the motion.

M/S/C DeGray/Barrese 4-0 motion carries

**09-A02 - Rescind Fire Fines** – Discussed rescinding fire fines on Unit 1-065, 3-268, 21-040, 22-070 & 24-198 effective 09/01/20. Also, discussed rescinding fire fine on Unit & Lot 4-308 effective 11/01/19.

Cathy Petersen made a motion to rescind fire fines on Unit & Lot numbers 1-065, 3-268, 21-040, 22-070 & 24-198 effective 09/01/20. Donna Barrese seconds the motion.

M/S/C Petersen/Barrese 4-0 motion carries

Cathy Petersen made a motion to rescind fire fines on Unit & Lot number 4-308 effective 11/01/19, \$200 remains on account and is due to the Association. Donna Barrese seconds the motion.

M/S/C Petersen/Barrese 4-0 motion carries

**09-A03 – Clear Creek Gate Lock** – Cathy Petersen asked about the Clear Creek gate locks on a gate that the Association had access to at one time. This gate is not owned by the Association and is on private property. Bill Campbell said the owner of the lock will not give a key to the Association. We need to contact him if we need work done on the trail and he will open the gate.

**09-A04 – 2021 Budget** – Reviewed the 2021 Budget. After further discussion Cathy Petersen made a motion to approve the 2021 Budget as presented. Donna Barrese seconds the motion.

M/S/C Petersen/Barrese 4-0 motion carries

**09-A05 – 2021 Dues** – Discussed allocation of Membership dues. The allocation of membership dues breakdown for 2021 is as followed:

Members paying \$160 quarterly allocate \$103 to Operating account, \$22 Capital Reserve account, \$15 to Forest Maintenance account & \$20 to Road Fund account.

Members paying \$180 quarterly allocate \$103 to Operating account, \$22 Capital Reserve account, \$15 to Forest Maintenance account & \$40 to Road Fund account.

Tom Jeanes made a motion to approve the 2021 allocation of membership dues as presented. Donna Barrese seconds the motion

M/S/C Jeanes/Barrese 4-0 motion carries

**09-A06 – Disciplinary action** – Discussed disciplinary action against Unit & Lot # 25-224 for continued CC&R violation. After further discussion, Donna Barrese made a motion to impose a fine of \$100 for the first occurrence. The second occurrence fine will be determined by the Board as it is stated in our Fine Policy. Cathy Petersen seconds the motion.

M/S/C Barrese/Petersen 4-0 motion carries

**09-A07 – Collection Fees & Cost** – Discussed the Associations position on the collection fees & cost against Lot #15. The Board met with member in a closed session meeting via Zoom to discuss the past due account. Cathy Petersen made a motion to not pay any portion of the collection fees or cost on the past due account. Donna Barrese seconds the motion.

M/S/C Petersen/Barrese 4-0 motion carries

**09-A08 – SSOA Website** – Roger DeGray will schedule a time to meet with David Keates the website administrator of SSOA's website to make some changes to the website. Roger will report back to the Board.

**09-A09- PG&E Tree Removal** – Discussed PG&E removing trees on the lower portion of Sierra Springs Drive & Johnny Tuck Court that are in danger of growing into the powerlines or damaging the powerlines. There are approximately 200 small trees that are scheduled to be removed on the County owned property.

**09-A10 – Snow Plowing & Sanding Contract 2020/2021** – Discussed the snow plowing & sanding contract with The Sandman. A current contract was not available at this time. This item will be carried over to the next Board meeting.

**09-A11 – Amendment to Exterior Property Rules** - Discussed the amendment to the Exterior Property Rules. Some minor adjustments were made to the Rule. Cathy will make the changes and an updated version of the rule will be mailed out with the September/October statements for the membership to review. Cathy Petersen made a motion to approve the amended Exterior Rules with the minor changes in language. Roger DeGray seconds the motion.

M/S/C Petersen/DeGray 4-0 motion carries

**09-A12 – Amendment to Fire Prevention Rules** – Discussed the amendment to the Fire Prevention Rules. Roger DeGray made a motion to approve the amended Fire Prevention Rules as presented and to be mailed out with the September/October statements for the membership to review. Cathy Petersen seconds the motion.

M/S/C DeGray/Petersen 4-0 motion carries

Roger DeGray made a motion to adjourn the meeting at 8:21 pm.

Donna Barrese seconds the motion.

Meeting Adjourned 8:21 PM

Respectfully Submitted by, Shelly Thompson, Association Manager