

SIERRA SPRINGS OWNERS ASSOCIATION
Board Meeting Minutes
June 10, 2020

Call to Order: The meeting was called to order at 6:33 p.m.
M/S/C Campbell/DeGray

Board Members Present: Bill Campbell, President, Roger DeGray, Vice President, Tom Jeanes, Treasurer, Ray Schoenwandt, Director & Secretary, Donna Barrese.

Approved Agenda:
M/S/C Campbell/DeGray

Approved Minutes From: May 13, 2020
M/S/C Campbell/DeGray 5-0 motion

EXECUTIVE MEETING: Was held on Wednesday, June 3, 2020 at 5:30 pm

Items of Discussion:

- Temporary maintenance person
- Tree cutting within SSOA by PG&E
- Collections

PLANNING MEETING: Was held on Wednesday, June 3, 2020 at 6:30 pm

- Trash Can Policy – Discuss Members leaving trash can's out on street for days or weeks.
- Review the revised SSOA Collection Policy
- Discuss the revised Bylaws
- Guidelines for opening the Pools
- Tree cutting within SSOA by PG&E

Open Forum: None

Manager's Report: Association Manager, Shelly Thompson reported:

- Since our Maintenance person James Stark is out on a medical leave, I hired a temporary Maintenance person, Enrique Estanlaos. Ron Bass has been training Enrique and things seem to be working out well.
- Closure of both Pools: I have been in contact with the Health Department regarding the estimated opening of our pools. The Governor has not implemented phase 4 yet which, public pools would be classified under. Once phase 4 restrictions have been released, the guidelines will follow. We are assuming that there will be restrictions on how many swimmers can be in the water at one time. Meanwhile Bill and I measured the pool surface & the decking surface. That information was given

to our Health Inspector who gave me the maximum swimmers that can be in the pool if, the state lowers the normal capacity of swimmers, which is a maximum of 35 swimmers.

- The Board voted to approve a Pickle Ball Court at the May Board Meeting. The Pickle Ball Court was completed today by Excel Painting.

Bill Campbell made a motion to approve the Treasurers report. Roger DeGray seconds the motion. **Treasurers Report:** Treasurer, Tom Jeanes, reported the year-to-date expenses are slightly over budgeted amount. Areas that need to be watched are the telephone costs. AT&T high for the month due to expiration of yearly plan, should be back under control on the next month's bill. The electricity and propane under budget. Operation expenses under budget but high due to annual insurance billing of \$18,450. Vehicle insurance is under budget for the year. Pool expenses slightly under budget for the year, mostly chemicals.

Fire Safety Committee: Chairperson, Kay Campbell for the Sierra Springs Regional Fire Safe Council reported that the Fire Wise Certificate was submitted on June 9th. Continuing to receive the Defensible Space forms. Burning has been suspended for the season.

Road Committee: Bill Campbell reported that the Clear Creek Bridge project will be starting this month. Road closure signs will be posted along with detour signs.

Bill Campbell made a motion for a resolution to discuss all the items on tonight's Agenda. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

06-A01 – Election Rules – (05-A01) Reviewed the updated Election Rules that were mandated by the state. Discussion was made over the requirement that a member must be a resident for at least one year before they could serve on the Board. Some members felt that you could be missing out on a good candidate to serve on the Board if you require them to be a resident of the Association for a year before serving on the Board. The Board voted to approve the Election Rules at the May 13, 2020 Board meeting 3-2 in favor of the one year residency requirement. The document went back to the Association Attorney for the "final" version. Bill Campbell made a motion to approve the "final" version of the Election Rules. Roger DeGray seconds the motion.

M/S/C Campbell/DeGray 5-0 motion carries

06-A02 – Collection Policy – Cathy Petersen reviewed the revised Collection Policy stating that the current policy is 90 days before a Member goes into collections. With the proposed Collection Policy, a Member would not go into collections for 270 days which at that point a Member would be 3 quarters behind rather than one and a half months behind. Bill Campbell made a motion to amend the Collection Policy as it has been presented. Roger DeGray seconds the motion

M/S/C Campbell/DeGray 5-0 motion carries

06-A03 – Fine Policy – Reviewed the proposed fine policy. Bill Campbell made a motion to approve the Fine Policy “draft” to be mailed out to the Membership for review in the June/July billing statements. Ray Schoenwandt seconds the motion.

M/S/C Campbell/Schoenwandt 5-0 motion carries

06-A04 – CC&R Complaints – Cathy Petersen, Chairperson for the CC&R Committee, discussed the CC&R Complaint process to the Board. She would like the Board to respond to the complaint, the letter that she proposes to send within 48 hours of receipt of her email request. Roger DeGray made a motion to approve the CC&R Complaint process presented by Cathy Petersen. Donna Barrese seconds the motion.

M/S/C DeGray/Barrese 5-0 motion carries

Bill Campbell announced that the Annual Meeting will be held via Zoom on Saturday, June 27th at 10:00 am.

Bill Campbell made a motion to adjourn the meeting at 7:27 pm.

Ray Schoenwandt seconds the motion.

Meeting Adjourned 7:27 PM

Respectfully Submitted by, Shelly Thompson, Association Manager