

**SIERRA SPRINGS OWNEERS ASSOCIATION**  
**Board Meeting Minutes**  
**January 12, 2022**

**Call to Order:** The meeting was called to order at 6:32 pm via Zoom & at Lodge.  
M/S/C DeGray/Barrese

**Board Members Present:** Roger DeGray, President, Cathy Petersen, Vice President, Jessikah Cummings, Treasurer, Donna Barrese, Secretary & Ray Schoenwandt, Director.

**Approved Agenda:**  
M/S/C DeGray/Cummings

**Meeting Agenda**

At the start of the meeting, the Board will adopt the agenda and approve the consent calendar with one motion. Any Board or Association Members may request a consent item on the agenda be moved to the Association calendar for discussion.

**Consent Calendar:** Roger DeGray made a motion to approve the Consent Calendar items as listed.  
Jessikah Cummings seconds the motion.  
M/S/C DeGray/Cummings 5-0 motion carries

- Unit & Lot # 4-305 CC&R violation vehicles stored on lot, \$100 per month effective 02.01.22
- Reinstate fire fine Unit & Lot #2-164 – Roger made a motion to remove from Consent Calendar.
- Unit & Lot # 25-238 Approve Collection Notice of Delinquent Assessment
- Unit & Lot # 1-033 Approve Collection Notice of Delinquent Assessment
- Purchase of 3 Dog Waste Station in the amount of \$872.70
- Impose CC&R fine of \$100 per month effective February 1, 2022 on Unit & Lot # 21-042.
- Remove Fire Fine of \$100 on Unit & Lot # 1-066 effective 01.01.22.

**Executive Meeting:** Was held on Wednesday, January 12, 2022 at 6:30 pm via Zoom and at the Lodge.

Items of discussion:

- Unit & Lot # 4-305 vehicles stored on lot CC&R Violation
- Reinstate fire fine Unit & Lot # 2-164
- Update for Board approval to clean fire fuels on Unit & Lot #4-334
- Unit & Lot # 25-238 Approve Collections Notice of Delinquent Assessment
- Unit & Lot # 1-033 Approve Collections Notice of Delinquent Assessment
- Dues for those who were previously charged incorrectly that access their property on County Maintained roads or Non-County Maintained roads.
- Dog Waste Stations
- Unit & Lot # 21-042 – CC&R Violation
- Unit & Lot # 1-066 – remove fire fines

- Review discussion with Association Attorney regarding the three properties on Shooting Star Road (Ingress/Egress)
- Update on Election Rules discussion with Attorney
- Employee Medical
- Lodge availability during extreme weather conditions

**APPROVE MINUTES FROM: December 8, 2021**

Roger DeGray made a motion to approve the October 13, 2021 Minutes as presented. Jessikah Cummings seconds the motion.

M/S/C DeGray/Cummings 5 – 0 Motion carries

**OPEN FORUM:** None

**Manager’s Report:**

- The Association has contracted with A-Team Tree Service to remove 4 dead trees around the lodge and one dead pine tree in the 7 acre greenbelt that could hit a members house. A-Team also climbed and trimmed trees around the lodge, and maintenance garage. The work should be completed by Friday.
- I am currently working with the Electrician on upgrading the lodge electrical panel from a 200 amp service to a 400 amp service. The Electrician has been in contact with PG&E to be sure that the transformer is sized for a 400 amp service which, it is.
- Adding Air Condition to the Lodge: I have met with one HVAC Contractor and had to reschedule with two other Contractors for this Friday morning. Once I have met with them, I will report my findings.
- The Board approved the purchase of four new truck tires for the Association truck which were purchased and installed at Costco on December 23<sup>rd</sup> in the amount of \$955.
- Contacted El Dorado County Department of Transportation regarding the downed trees on the County maintained roads within the Association. They have put us on their schedule. They could not give a date as to when they would be out to clean-up.
- Survey the Wisteria Pool Property
- County roads are a mess since the storm in January

**Treasurers Report:** Treasurer, Jessikah Cummings

Checkbook Balances as of December 31, 2021

OPERATING FUNDS:	\$21,135.28
DEBIT CARD:	\$2,514.99
CAPITOL RESERVES:	\$164,760.95
FOREST MAINTENANCE RESERVES:	\$86,580.01

ROAD RESERVES: \$14,808.29

ROAD RESERVES EDWARD JONES: \$213,482.72

**TOTAL:** **\$503,282.24**

**Fire Safety Committee:** Kay Campbell, Chairperson for the Fire Safety Committee, reported that the California Conservation Corp (CCCs) started on the 5 acre greenbelt. Additional work needs to be done on the large rounds in the 7 acre greenbelt. The CCCs could cunt/chunk the large rounds for members to pick-up.

Evaluator, Les Richards, mentioned insurance discounts that Roger will put on the SSOA website for members to view.

**Road Committee:** None

**CC&R Committee:** None

Roger DeGray made a motion for a resolution to discuss all the items on tonight's Agenda. Ray Schoenwandt seconds the motion.

M/S/C DeGray/Schoenwandt 5-0 motion carries.

**01-A01 – Disc Golf – (11-A04) & (12-A04) -** Discussed installing a Disc Golf Course in the Meadow. Ray Schoenwandt has been in contact with the County Planning Department regarding installing a Disc Golf Course in the Meadow. The Planning Department said that a Conditional Use Permit will need to be submitted before installing the course. The Board agree to proceed with filing the permit and see what the County comes back with.

M/S/C Petersen/Barrese 5-0 motion carries

**01-A02 – Extreme Weather & Lodge Availability –** Discussed the policy and procedures of members using the Lodge when there are extreme weather conditions. Roger DeGray reviewed the policy and agreed with amending the policy. During extreme weather conditions, like power outages, the lodge will be opened for a set amount of time and the kitchen will be locked up. There will be a microwave to heat food up, paper products and some bottled water available to members.

M/S/C DeGray/Schoenwandt 5-0 motion carries

**01-A03 – Annual Meeting Date –** Establish the Annual Meeting date to be held on Saturday, June 25, 2022 at 10:00 am at the Lodge. Roger DeGray made a motion to approve the Annual Meeting on June 25, 2022. Ray Schoenwandt seconds the motion.

M/S/C DeGray/Schoenwandt 5-0 motion carries

**Roger DeGray made a motion to adjourn the meeting. Ray Schoenwandt seconds the motion.**

**Meeting Adjourned at 7:37 pm**

M/S/C DeGray/Schoenwandt 5-0 motion carries

