

SIERRA SPRINGS OWNERS ASSOCIATION
Board Meeting Minutes
March 9, 2022

Call to Order: The meeting was called to order at 6:36 pm via Zoom.
M/S/C DeGray/Schoenwandt

Board Members Present: Roger DeGray, President, Cathy Petersen, Vice President, Jessikah Cummings, Treasurer, & Ray Schoenwandt, Director. Donna Barrese, Secretary attended via Zoom.

Approved Agenda:
M/S/C DeGray/Schoenwandt

Meeting Agenda

At the start of the meeting, the Board will adopt the agenda and approve the consent calendar with one motion. Any Board or Association Members may request a consent item on the agenda be moved to the Association calendar for discussion.

Consent Calendar: Roger DeGray made a motion to remove “Adopt Exterior Property Rules” from the Consent Calendar and approving the items remaining on the Consent Calendar as listed. Cathy Petersen seconds the motion.

M/S/C DeGray/Petersen 5-0 motion carries

- Increase CC&R Fine on Unit & Lot #4-305 \$100 a month, beginning April 1, 2022, until fines = number of vehicles – 4.
- Bid submitted by El Dorado Weed Control to treat vegetation along roadside shoulders on non-county maintained roadways and around Lodge & Maintenance garage.
- Purchase one Tuff Shed from Home Depot to store items from the pool & garage, not to exceed 6,500.
- Purchase 8 commercial loungers for both pools, not to exceed \$2,400.
- Repair Wisteria Pool stairs, not to exceed \$1,200.
- Authorization to Record NODA on Unit & Lot #04-308
- Authorization to Record NODA on Unit & Lot #03-285
- Authorization to Record NODA on Unit & Lot #03-284
- Authorization To Record NODA on Unit & Lot #25-224
- Adopt Extreme Weather Conditions Policy
- Adopt Financial Review submitted by Kass & Company, CPA

Executive Meeting: Was held on Wednesday, March 2, 2022 at 6:00 pm via Zoom and at the Lodge.

6:00 PM

- Board met with Les Richards regarding procedures for the Fire Safety Committee & Board.

6:30 PM

- Board met with Members at Unit & Lot #21-030 to discuss CC&R violation.

Items of discussion:

- Discussed Lodge facilities usage & policy
- Road damages on Pennyroyal Drive
- CC&R Fine on Unit & Lot # 4-305 Increase fine \$100 a month, beginning April 1, 2022, until fines = number of vehicles - 4.
- El Dorado Weed Control bid to treat weeds along non-county maintained roadways and around Lodge & Maintenance garage.
- Bid for new Lodge Shed
- Basketball hoop, backboard, cost, and installation
- Collections
- Authorization to renew Lien on Unit & Lot # 4-334
- Authorization to Record NODA on Unit & Lot #04-308
- Authorization to Record NODA on Unit & Lot #03-285
- Authorization to Record NODA on Unit & Lot #03-284
- Authorization To Record NODA on Unit & Lot #25-224
- Adopt Extreme Weather Conditions Policy

APPROVE MINUTES FROM: February 9, 2022

Roger DeGray made a motion to approve the February 9, 2022 Minutes as presented. Jessikah Cummings seconds the motion.

M/S/C DeGray/Cummings 5 – 0 Motion carries

OPEN FORUM:

Member Don Jongsma was inquiring if there were any updates on the proposed Disc Golf course in the Meadow. Roger DeGray stated that we are currently working on the application to submit to the Community Development Services Planning and Building Department. The application process will take some time. At this time no funds have been approved for the Disc Golf course.

- **Manager's Report:** The upgraded Electrical panel at the lodge is scheduled to be installed in mid-April. Still need to meet with Contractor to go over the placement of outdoor lighting.
- Received bid from A-Team Tree Service in the amount of \$200 to remove storm damaged pine tree in the 4 acre greenbelt.
- Association has contracted with Kingsley Grinding to clean-up portions of the 7 acre Greenbelt. Kingsley Grinding is scheduled to start the project the second week of April.
- Wisteria Pool shed repairs have been completed.

Treasurers Report: Treasurer, Jessikah Cummings

Checkbook Balances as February 28, 2022

OPERATING FUNDS:	\$39,524.52
DEBIT CARD:	\$4,479.68
CAPITOL RESERVES:	\$161,685.66
FOREST MAINTENANCE RESERVES:	\$95,088.44
ROAD RESERVES:	\$21,548.50
<u>ROAD RESERVES EDWARD JONES:</u>	\$214,686.56
TOTAL:	\$537,013.36

Fire Safety Committee: Kay Campbell, Chairperson for the SSOA Fire Safety & Prevention Committee reported that Evaluators are meeting to discuss the up coming fire evaluations that will take place in June 2022. The shaded field break project is underway, along Stakes Grade Road and Sly Park Road.

Road Committee: None

CC&R Committee: None

Roger DeGray made a motion for a resolution to discuss all the items on tonight's Agenda. Ray Schoenwandt seconds the motion.

M/S/C DeGray/Schoenwandt 5-0 motion carries.

03-A01 – AED Machine at Lodge – (02-A01) Discussed purchasing an AED machine at the Lodge. The Board discussed having an instructor meet with the Board to go over the machine with them or contact the local Fire Department and ask them if they could recommend a particular AED machine. Also, reach out to other Associations to see if they have an AED machine. This item will be carried over to the April meeting.

03-A02 – Security System – (02-A04) Jessikah to discuss other options for security system at the Lodge. At the time of the meeting Jessikah did not have the information on the security system. This item to be carried over to the April Board meeting.

03-A03 – Lodge Facility Usage – Discussed the use of the Lodge facilities. After further discussion Cathy Petersen said that she would work on the Lodge Facility Usage policy and present it to the Board at the April meeting. This item to be carried over to the April Board meeting.

03-A04 – Resurface Tennis Court – Discussed bid submitted by Saviano Company to resurface the Tennis Courts in the amount of \$18,000. Discussed using one court for tennis and creating a basketball court (half court) and one pickleball court. Cathy Petersen made a motion to approve the bid submitted by Saviano Company not to exceed \$20,000. Ray Schoenwandt seconds the motion.
M/S/C Petersen/Schoenwandt 5-0 motion carries

03-A05 – Basketball Hoop & Install – Discussed purchasing a basketball hoop and having it professionally installed. Cathy Petersen made a motion to approve \$3,500 for the purchase of a basketball hoop and install of the hoop. Ray Schoenwandt seconds the motion.
M/S/C Petersen/Schoenwandt 5-0 motion carries

Roger DeGray made a motion to adjourn the meeting. Jessikah Cummings seconds the motion.
Meeting Adjourned at 7:50 pm
M/S/C DeGray/Cummings 5-0 motion carries