

SIERRA SPRINGS OWNERS ASSOCIATION
Board Meeting Minutes
December 14, 2022

Call to Order: The meeting was called to order at 6:38 pm via Zoom only.
M/S/C Petersen /Cummings

Board Members Present: Cathy Petersen, President, Jeremy Dornbier, Vice President, Jessikah Cummings, Treasurer, Lynda Cardwell, Secretary and Scott Wheeler, Director.

Approved Agenda:
M/S/C Petersen/Dornbier

Meeting Agenda

Board will adopt the agenda and approve the consent calendar with one motion. Any Board or Association Member may request an item on the consent calendar be moved to the Association calendar for discussion.

Executive Meeting was held on Wednesday, December 7, 2022 at 5:30 pm

In attendance: Board Members: Cathy Petersen, Lynda Cardwell, Scott Wheeler, and Association Manager Shelly Thompson.

Jessikah Cummings attended by Zoom. Jeremy Dornbier had an excused absence.

Executive Committee Items of Discussion:

- Collections - 2 properties
- Fire Fines - added 3 properties eff 01.01.2023
- Fire Fines - reverse or remove fire fine on two properties
- CC&R Fines – added 2 properties eff 01.01.2023
- Architectural applications – 2 properties
- Personnel matter
- Insurance coverage – concern over \$\$ coverage on lodge
- Bids for tree work – lodge and meadow.

Jessikah Cummings made a motion to adopt the Executive Meeting Minutes. Scott Wheeler seconded the motion.

Consent Calendar:

Cathy Petersen made a motion to approve the Consent Calendar as presented. Jessikah Cummings seconds the motion.

Collections

- 004-349 & 021-052

Fire Fines:

- 002-134, 03-262 & 021-005

CC&R Fines:

- 002-134 & 003- 262

Reverse/Remove Fine:

- 021-022 – December Only

Bid to remove large Oak tree in Meadow – New Leaf Tree Service \$2,200.

Bid to remove three Cedar trees, limb up Cedar tree & limb up Fir tree \$1,850.

APPROVE MINUTES FROM: November 9, 2022

Lynda Cardwell made a motion to approve the November 9, 2022 Minutes as presented. Jeremy Dornbier seconds the motion.

M/S/C Cardwell/Dornbier 5 – 0 Motion carries

OPEN FORUM: None

Manager’s Report: None

Treasurers Report: Treasurer, Jessikah Cummings

NOVEMBER TREASURER’S REPORT

Finances in good shape. On track to come in under 2022 budget

Bank Balances: November 30, 2022

Operating Account	\$ 51,304.44
Debit Card	\$ 4,587.32
Capital Reserve Account	\$ 87,024.26
Forest Fund	\$ 64,131.07
Road Fund	\$ 75,222.54
Edward Jones Investment Account	\$214,686.56

Fire Safety Committee: See attached Fire Safety report submitted by Les Richards.

Road Committee: None

CC&R Committee: None

Events Committee: None

12-A01 – Architectural Application – Discussed imposing \$25 fine for not submitting an Architectural application. Architectural Committee will notify the property owner giving them 30 days to submit an Architectural application. If no response is received, then a \$25 one time fine will be imposed on the property. This item will be included in the Exterior Property Rules and mailed out to members for input and review. This item will be carried over to the March 2023 Board Meeting.

12-A02 – Additional Insurance Coverage – Discussed increasing the amount of insurance coverage that we currently have to replace the Lodge in the event of a total loss of the Lodge. After further discussion, it was decided to have the Lodge appraised by a commercial appraiser to get a better understanding of the replacement cost. This item will be carried over to the next Board meeting.

Cathy Petersen made a motion to adjourn the meeting at 7:12 pm. Jessikah Cummings seconds the motion. M/S/C Petersen/Cummings 5-0 motion carries